

Tax Deductible DONATIONS Greatly appreciated







Venue Information

- Location of facilities
- Evacuation procedure
- $\checkmark Lunch arrangements$
- ✓ Donation box

Acknowledgement of country

NSW Stoma and Ostomy NSW acknowledge the traditional custodians of Belmore, in the City of Canterbury, is part of the traditional land of the Bediagal people and we pay respect to the Elders past, present and emerging. The information contained in these presentations is general in nature: Ostomates are advised to seek attention from a medical professional regarding their own health issues.

Ostomy NSW Limited

Stephen Lardner - Manager



NSW Stoma Limited

Mary Egan - General Manager



LIMITED

Our guests

NSW Stoma

- Anne Marie Lyons STN CNS Concord
- Carol Quast Director
- Mathew Boyd-Skinner Member
- Ostomy NSW
 - Heather Hill retired STN
 - Lee Gavegan STN CNC -Westmead
 - **Greg Doyle** Director
 - Adam Keam Director

Stoma Nurses

We are looking forward to welcoming our local STNs during the day.

Our Appliance Suppliers thank you for your support

- Coloplast
- ConvaTec
- Dansac







- Future Environmental Services
- Hollister
- JD Healthcare
- Omnigon
- Sutherland Medical



AGENDA

- 10:00am Welcome to trade displays
- 10:45am Official Welcome, Associations, Stoma Scheme.
- 11:30am A patient's perspective Mathew Boyd-Skinner
- 12:00pm Types of Stoma Anne-Marie Lyons CNS STN
- 12:30pm Lunch: can be purchased from the club bistro
- 1:30pm How the Stoma Scheme Operates
- 1:45pm A patient's perspective Carol Quast
- 2:15pm Parastomal hernia Lee Gavegan CNC STN
- 2:45pm Q&A session run by our Stomal Therapists.
- 3:30pm Lucky Door Prizes & Close.

Fast Facts!

- 13,000 members in NSW (47,000 nationally)
- 60% in Sydney Metro area
- 3,897 different products distributed each month
- 61,000 cartons per month
- **8,000** orders processed monthly, or
- Average 160-180 orders per day each association
- $\sim \approx$ \$30 million funded by Medicare in NSW
- \$2200 per member annually

Brands and Products

3897 products on the stoma appliance scheme
 High volume products are stocked
 Lower volume = 24-48 hour turnaround from suppliers



Ostomy NSW

Ostomy NSW Activities

Principal Activities

- Supply surgical appliances and services under the Federal Government Stoma Appliance Scheme
- Members with: Colostomy, Ileostomy, Ileal conduit, Urostomy or any other external pouch.

Membership: 6200 Ostomy NSW active in 2022

Operational times

- Monday to Thursday Phones and office 8am to 4:30pm;
- Click To Boot option for Sydney residents
- Friday 7:30am to 2pm (pick and dispatch only, no phone enquiries or pickups)

Board of Directors: President and 7 Directors

Staff and volunteers (October 2022)

- 15 paid employees (140 years experience)
- 36 volunteers (253 years experience)

Stomal Therapy Services - every Tuesday by telehealth consult (phone for an appointment)

Objectives - Ostomy NSW

- ONL OSTOMY NSW LIMITED ABN 92 003 107 220
- Continue to provide efficient and accurate delivery of stoma appliances and ancillary products to members under the Stoma Appliance Scheme.
- Improve the wellbeing and quality of life of all ostomates and the community in general.
- A financial model that ensures long term viability, liquidity and solvency with capacity for growth.
- Maintain a workforce that retains talent, is trained in all aspects of the Stoma Appliance Scheme and works in an efficient and safe manner.

Strategies - Ostomy NSW

To achieve our stated objectives, the company has adopted the following:

- Maintain adequate premises with the right use of technology to do good things for our members.
- Keep members informed of any issues that directly affect their deliveries or products, without attempting at any time to provide or imply any medical advice.
- Be recognised by its members as the Ostomy association that excels in member service.



Measures - Ostomy NSW

 Communication with members to ensure their voice is heard by asking stakeholders about ONL's service.

Action: Member survey

The right balance between paid staff and volunteers.

Action: set the level of full-time equivalents (FTE).

Financial viability.

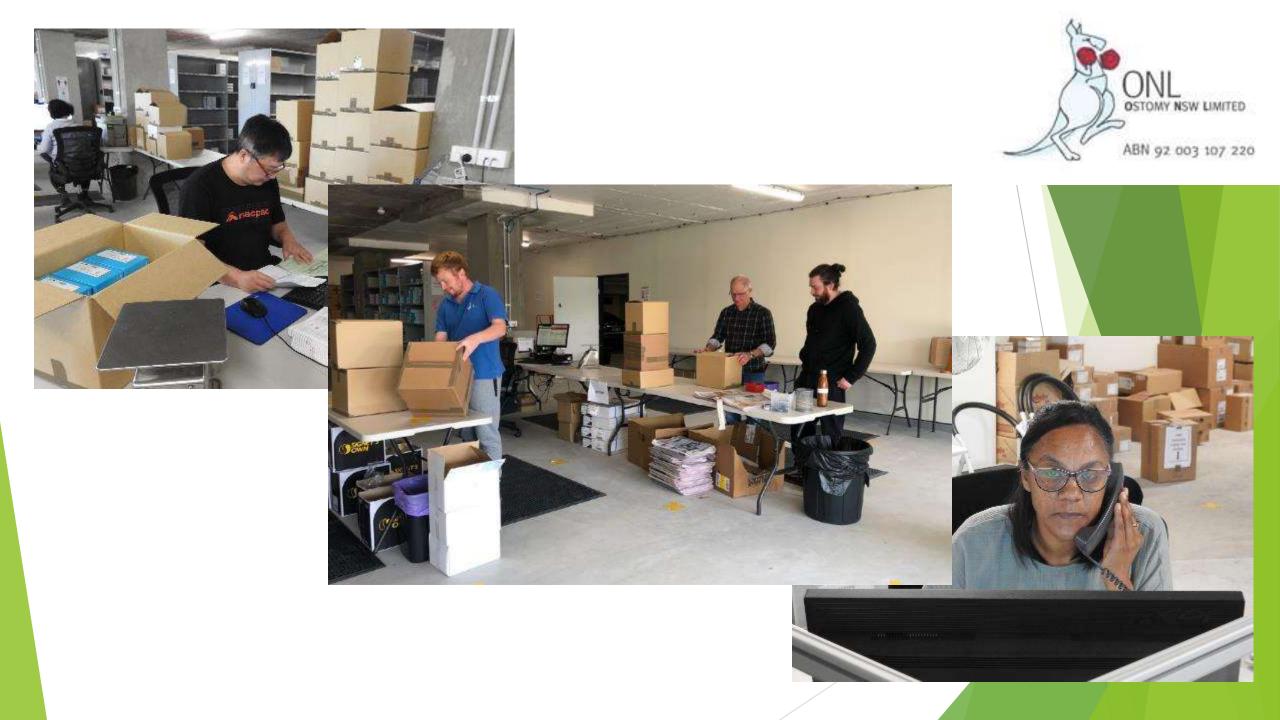
Action: Monthly P&L, quarterly comparisons over 3 years, surplus result from sum of three years.



Kirrawee facilities







Our team

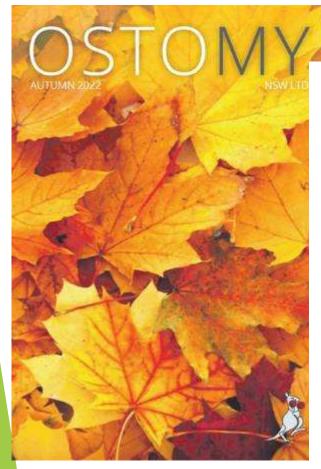








Communication - magazines



ARTICLE



Stomas essentially involve the maintenance of a permanently open breach of the skin therefore the site requires expert skin care.

The crucial skill in managing the skin comes mainly at the point of cleanting and changing as it is at this point that skin integrity is at risk. The skin around your stoma, also called peristomal skin should look and feel like the skin on the rest of your abdomen.

As with most situations an ounce of prevention is worth a pound of cure when it comes to peristomal skin care. You may have concerns that your skin will become imitated due to unne or faeces, or from having a pouching system on the skin all the time.

Finding the product that gives you the best fit for your stoma and abdomen is most important to prevent any potential leakages that may imitate the skin. Your Stomaltherapy Nurse will advise and assist you with the best choice and teach you to use ostomy products. correctly to decrease the chance of tkin initiation.

A big proportion of people with a stoma are likely to experience some type of skin problem at some time and often are unable to identify if in fact they have a problem. Sometimes your skin may look oinker, redder or darker immediately after removing your pouch but this. should fade away in a few minutes. If the redness persists or becomes itchy it may be an allergic reaction to your stoma pouch or other products you may be using

A visit to your Stomaltherapist is required to determine the cause. Be gentle removing your pouch from the skin to avoid skin tears; carefully press the skin away from the adhesive with one hand whilst gently pulling the adhesive away from the skin with the other hand.

Wash the skin with warm water and a soft cloth and dry well before applying new pouch. It is ak to shower without your pouch on and for many people this is the preferred option.

Baby wipes can leave a residue build up on the skin that can impair the adhesive quality of your pouch and are best avoided. Remover wipes or skin barrier films should only be used spaningly and only if they are really needed. Most people do not require daily use of these products

Janet Forsyth RN MACN JP CNC Stomaltherapy

Federate: We are pleased to announce the appointment of Lee Gavegan STN CHC as a Consultant Stamid Therapy Nurse at Outonry NOK, commencing in March 2022. Our next existing where more details about her role at Ottomy NOW and accessibility of her services to all of our members. Research cell sup office on 1021 5542, 1360 to contact Lee, who is evaluate each Turestay for remotes extensi. com. Related

AUTUMN 2022

24

WOLLONGONG PRIVATE HOSPITAL WARD 4 SOUTH Helen Richards CNC Mondays only Phone (02) 4286 1000 Fax: 4285 1312 BEGA COMMUNITY HEALTH CENTRE Julie Metralf Chrs. STN II There - down More, Thurs Phone: (02) 6491 9800 Please leave your name & phone number on the answering machine for a return call. Email: julie metcal@health.now.gov.au P O Box 173, Bega MSW 2550

NOWRA COMMUNITY HEALTH CENTRE 5 - 7 Lawrence Ave, Nowra 2541, Stomal Therapy Clinic: Mondays by appointment. Phone: (02) 4424 6300 Or Fax (02) 4424 6347 Brenda Christiansen STN (Mon- Friday, Clinic).

RAMSAY PRIVATE NOWRA Lit Mileod

Phone: (02) 4421 5855

GOSFORD DISTRICT HOSPITAL Debbie Day CNC. Sharon Gibbins Mary Curner

Annika Leyshon, Emma Cutugno (relief) Phone: (02) 4320 3323 Bam to 4pm Mon-Fil. GOSFORD PRIVATE HOSPITAL

(SURGICAL WARD) Karan McNamara, STN Dee Coulton (Reliever) 4324 7111

SION CALVARY MATER HOSPITAL

Tess Richards CNC. Jane Fifeld STN Lara Riley STN Phone (02) 4014 4815 stomaltherapy@calvarymater.org.au Rationalistal Kelle-anne russelldicalvarymater org au

JOHN HUNTER HOSPITAL

Jonny O'Donnel CNC Karen Cole STN Mitchell Eddingt Phone: (02) 4921 2000 HNELHD JHHStomal@hnehealth.nsw.gov.au

HUNTER VALLEY PRIVATE HOSPITAL

Alision Lincoln S Phone (02) 4944 3777 Alton Incoint/healthecare.com.au

> LAKE MACQUARIE PRIVATE HOSPITAL VACANT

Phone (02) 4947 5262 Mon to Thurs.

LINGARD PRIVATE HOSPITAL Alson Lincoln ST Phone (02) 4969 6799 for an appointment. Alison Incoin@healthecare.com.au

MAITLAND PUBLIC HOSPITAL Fabla Fiveath CNS STN Fabia fiveach@hneheath.now.aby.au Mittle William STM Remedia wilsondihnehealth now gov au

Please Phone: (02) 4939 2000 Available Mon to Fr MAITLAND PRIVATE HOSPITAL

VACANT Phone (02) 4931 2204

NEWCASTLE PRIVATE HOSPITAL 58 Fairball STN CNC Phone: (02) 4941 8741

> WALLSEND COMMUNITY HEALTH VACANT Nash Street, Wallsend

Phone: (02) 4924 6100

NORTH COAST COFFS HARBOUR COMMUNITY NURSING

HEALTH CAMPUS Mandy Hawkins CNC, 57N/Continence Phone: (02) 6656 7804 Serving the towns of Coffs Harbour, Dornigs,

Bellingen, Macksville and Woolgopiga. GRAFTON BASE HOSPITAL

Robyn Paterson STI Phone (02) 6640 2222 Robyn Patersoni@health.nsw.gov.au

AUTUMN 2022



Demystifying our Financials

ONL is committed to transparency over how we spend Members funds | for every \$100 we spend...

\$51 ©≣	Our Awesome Team®) - Salaries & Wages - Superannuation - Leave Isoding	\$23	Postage - Australie Post - Boxes & packaging
\$12	Maintaining our Premises - Ram - Water & Electricity - Council Rates - Bosta Levy - Security - Incomme	\$6	Office & Administration - Office Expenses - Communication - Computers & Software
\$5	Ensuring Good Governance - ACSA Membership Levy - Accourring & Bookkneshing Audit - Legai Fees - Bank Changes	\$2 (0)	Supporting STN Development • Annual future scholarship naw in ds 3th year.
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Communication - website https://ostomynsw.org.au



HOME ABOUT MEMBERS RESOURCES FORMS SOCIAL MEDIA WELFARE PRESENTATIONS CONTACT

DONATE NOW





Help us reach our goal of \$150K

We are kindly asking for help to reach our \$150K donation goal this financial year. Donations allow us to continue providing passionate Stomal Therapy Nurses (STNs) with specialised education and our members with access to qualified STNs.

To continue this service, we are reliant on the continuous generosity of our board members, volunteers, consultants, ostomates and their families. We kindly ask you to make a donation here.

Thank you for helping us to reach our fundraising goal for 2022/231

Orders being dispatched as per normal - October 2022 update

(Updated Wednesday 5th October 2022)

Ostomy NSW is continuing to process orders and dispatch as per normal with our distribution team. Australia Post continue to pick up daily and their delivery to residential is currently 2-3 days from our dispatch. We will keep you informed of any changes. Please continue to send enquiries to orders@ostomynsw.org.au as our emails can be accessed remotely if there are future changes.

Online order form https://www.ostomynsw.org.au/order_form18.p

Delivery timeframes

Please allow 8 to 10 working days for delivery on orders. (This includes delays due to COVID-15). We can often achieve better during the middle of the month.

Pick-up not yet available

Your safety remains our top priority. Please note that due to the COVID-19 pandamic and its associated restlictions, pick up orders, are not yet available. This Is to ensure the safety of the ONL community and to protect our most vulnerable members, staff and volunteers. Postage and handling tee of \$15 will be charged. Payments can be made by Debit Card. Credit Card, Direct Debit. Chague or Maney Order.

Click To Boot

We have trialled Click To Start and this has worked well for some of our members. If you wish to use this service, please nominate this on your order. We require an email address and mobile phone number and will send you details if your order is available using click to book. This service has a IES Ree.

Medicare Number required with your online order

It is now compationy to provide your current th digit. Medicare number, to enable DNL to claim on your behalf.

The 11 digits are the 10 digit sequence on the top of your card, the 11th digit is alongside your name.

Enamplie: 1234 5678H 1 1 - My Name

Seconses 12345678911 (no spaces or dashes).

Thank you for your assistance - Onterny NSW team.





Order Online Now Donate Now

The Stoma Appliance Scheme assists Australian ONI, is relant on donations and volunteers. If you residents who have undergone stomal surgery can volunteer at ONL on a regular basis please and is a national program of the Pliamaceutical contact our office. Donations, including bequests. Benefits Scheme, -more -

PBS

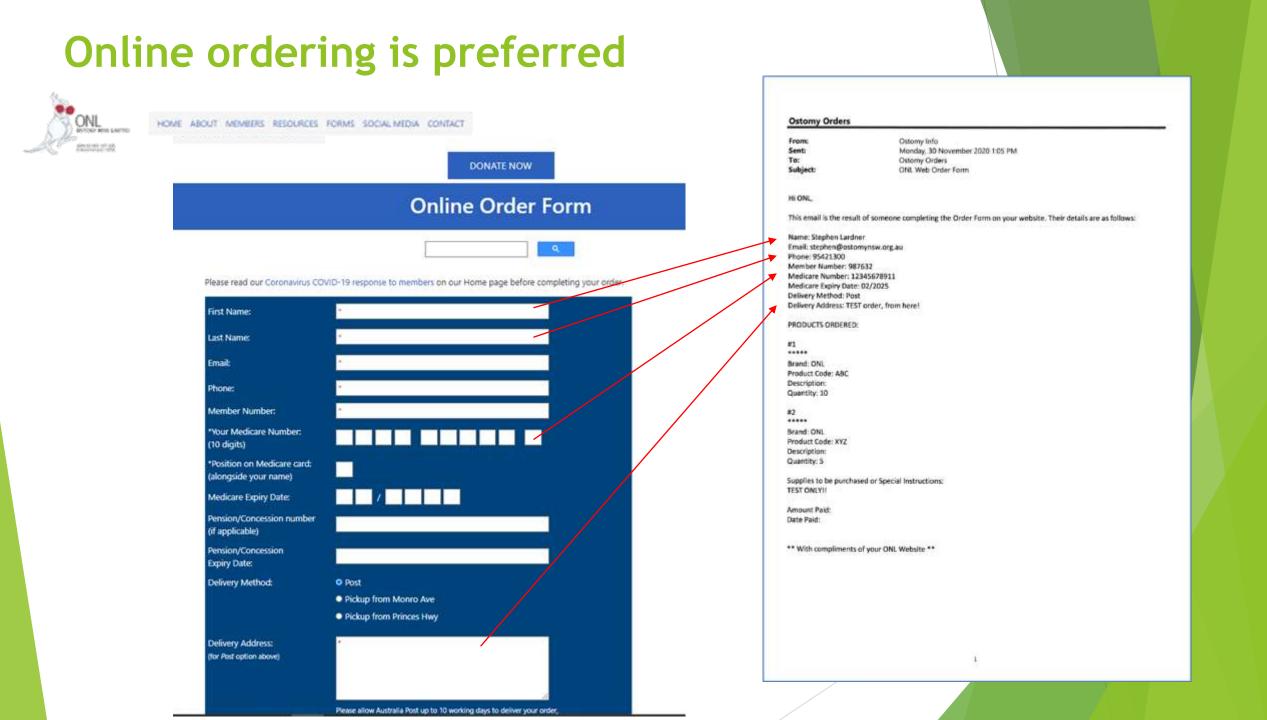


Company Notices

ONL Company Notices including AGM. «mintt»

Capyright & 2022 Octorry NOV Limited All rights reserved. DISCLADUER.

are tax deductible, -money



Email ordering is also good...

From:	Member's email address					
Sent:	Tuesday, 16 April 2019 2:12 PM					
To: Subject:	Ostomy Orders Order for Member name Member number					
Hi,						
I would like to pla	ce an order for the following items to be sent to:					
Member's nam Address of whe	e and member number ere to be sent					
Medicare nui	mber: 1234 567891 1 valid to: 09 26					
Dansac Nova 80 boxes)	2-45 closed, clear pre-cut hole 45mm (supplier code DAN 802-45) x 90 units (3					
Welland WAD06	adhesive remover wipes (supplier code WAD060) x 60 units (1 packet)					
Dansac 71000-0	010 travel tissues (supplier code DA 71000-0010) x 50 units (5 packets)					
Thank you,						

OSTOMY NSW LTD PO BOX 3068 KIRRAWEE NSW 2232 Tel: 02 9542 1300 Fax: 02 9542 1400

Packing form : 26/04/2022

* Membership Fees for 2022/23 are soon due * Full membership \$70 Concession \$60 Membership fees must be paid by <u>1st July 2022</u>. Thank you for your prompt attention to payments. EMAIL: new.member@bigpond.com MOBILI 0400 123 456 Member No: 12345X

KIRRAWEE NSW 2232

Ms. N. MEMBER

1 STREET ROAD

Delivery NSW

The balance of your account, after any costs associated with this order is \$62.00.

You may use the reverse of this form to order again when you next require supplies. Fill in the order form and then fax to (02) 9542 1400, mail to the address above or scan and email to orders@ostomynsw.org.au.

The following products are enclosed

Supplier Item No	Supplier	Description	Units	Packets	Maximum	
402532	CC	STOMAHESIVE 402532 SYS. 2 STD. DRAINABLE 38MM	60	6 pkt	60	
125143	CC	STOMAHESIVE 125143 SY5. 2 WAFERS 38MM	5	1 pkt	30	
183910	cc	STOMAHESIVE 183910 PASTE 60G	1	1 pkt	3	

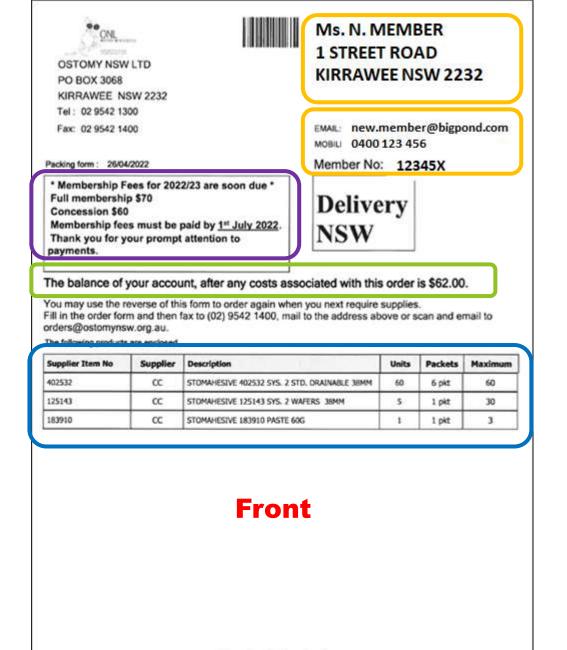
Front

See other side for order form

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Cheque	Money C	r Order Credit		it Card Direct D			Date Paid /	/	
Post Pick up Payment Method (Do not									
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	8	P	hone: 02	2 9542 1	300	Teleph	ione lines open 8.00	am to 4.30 pm	
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SON.		ORDER FORM				We are open to members 4 days a week			
Conc.)Rr	FR F	FOR	M	Hours	of Operation		

Write here any supplies to be purchased or any special instructions for delivery of your order:

Please allow Australia Post up to 10 working days to deliver your order, subject to your location.



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Please allow Australia Post up to 10 working days to deliver your order, subject to your location.

See other side for order form

Order assistance

HANDY HINTS:



- Leave off your product codes
- Attach a photo of your order form unless you can attach it as a ipeg file (not an image in the body text of the email which often occurs with iphones and ipads)



PLEASE DO:

- Send us a fresh order every time
- Write clearly if you are hand-writing it
- Include all the details requested on the order form
- Example of an effective email order with details in the body of the email. There is no need to attach an order form when the information is this clear.

NSW Stoma Limited

Mary Egan - General Manager



LIMITED





A charitable organisation founded for the rehabilitation of people who have undergone surgery to form a stoma.

Our mission

NSW Stoma is a not-for-profit, member-based organisation that aims to improve quality of life for ostomates by providing support, representation, information and medical supplies.





- Entrusted by the Australian Government to issue appliances and pharmaceuticals on their behalf, free of charge under the guidelines of the National Health Scheme and known as the Stoma Appliance Scheme (SAS)
- Provision of information and resources through our website nswstoma.org.au and our journal and monthly Zoom meetings.
- Education Days an opportunity to meet other ostomates, suppliers and Stomal Therapy Nurses
- Stomal Therapy clinic (in person, phone & email)
- We also provide representation to Government nationally through

The Australian Council of Stoma Associations



Stomal Therapist Anne Marie Lyons

NSW Stoma Ltd Stomal Therapy Clinic

Thursdays 11am – 1pm

To make an appointment please email or text to: Anne Marie Lyons STN Mob: 0468 582 951

Email: stomanurse@nswstoma.org.au









kons Aboutus - The Damer Applicance Scheme - Sentons - Resources - Veturieum Directions Contact (A -



Monthly Member meetings via Zoom





NSW Stoma Journal

If you like to read other ostomates stories, think about writing your own? Whether a new member or a veteran we love to hear from you. Everyone has a story to tell and your story can help others on their stoma journey.



Orders





Order Processing Times

- Currently about 3,897 items on the SAS. We can't stock them all.
- Please allow a **minimum** of 5 business/working days from the day we receive the order to process and dispatch.
- Orders are sent using Australia Posts eParcel service and delivery times vary according to location. Alternatively, you can collect your order from our Stanmore location.
- Orders are processed in the order in which they are received and in the month the supply is for.
- Orders for the current month must be received by the 25th of that month to ensure we have time to process your order before the end of the month.



Ordering - online

https://www.nswstoma.org.au/online-order-form/

Member Number (Required)	Order for the Month	
	Please indicate which month this order is	for
Name (Required) First		Las
Email (Required)		Phc
Your Medicare Number (10 digits)		Pos



Email/post/fax



- Download our interactive form: <u>https://www.nswstoma.org.au/becoming-a-member/forms/</u>
- Or simply write your order in the body of the email
- Make sure you include your membership number
- Include your Medicare number (not necessary if we have a copy of your card on file)
- The brand, code & quantity of the products you require





NSW Stoma Delivery Docket

05	NSW STOMA Ltd. Unit 5, 7-29 Bridge Road	Delivery No.:	84812		
nswstoma	Stanmore	Order No.:	87597		
ISWSLOMA	NSW2048 http://www.nswstoma.org.au +61.2 95654315	Your Reference:	2022-06-17		
	Order for month(s): June, 2	022			
Delivery to: MARY SMITH	+(11111)				
UNIT 5 / 7-29 BRIDGE R	D				
STANMORE NSW 2048			Deliv	erv meth	od: Po
STANMORE NSW 2048 Items for stoma(s): 11111	11L		Deliv	ery meth	od: Po
Items for stoma(s): 11111	111	Item Code	Deliv Quantity In Pack	No of Packs	Total
Items for stoma(s): 11111		Item Code	Quantity	No of Packs	Total
Items for stoma(s): <mark>11111</mark> Item Description			Quantity In Pack 30	No of Packs	Total Issue 90
ltems for stoma(s): <mark>11111</mark> Item Description Coloplast New SenSura Mio 1 /	Poe -Bag	10883	Quantity In Pack 30	No of Packs 3	Total Issue 90
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Membership paid to	30 Jun 2023

Dear members,

As all membership renewals are due by 30th June 2022, we are currently receiving a high volume and it may take us up to 2 weeks to process your renewal. Thank you for your patience at this time.

For the latest information on our COVID-19 response please see our website: nswstoma.org.au. If you wish to collect your order please refer to our website for information and collection times.

For further information or enquiries please email: info@nswstoma.org.au. Please email orders to orders@nswstoma.org.au or use our new online form to submit your order. You can also pay us using our online payment form.

PLEASE ADDRESS ALL MAIL TO: NSW STOMA LTD, PO BOX 164, CAMPERDOWN NSW 1450

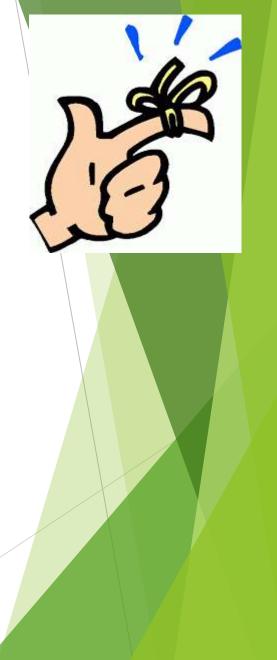
Volunteers: We are looking for volunteers. For more information and how to apply go to: https://www.nswstoma.org.au/volunteers.html or email volunteer@nswstoma.org.au.

NSW Stoma Ltd



Things to remember.

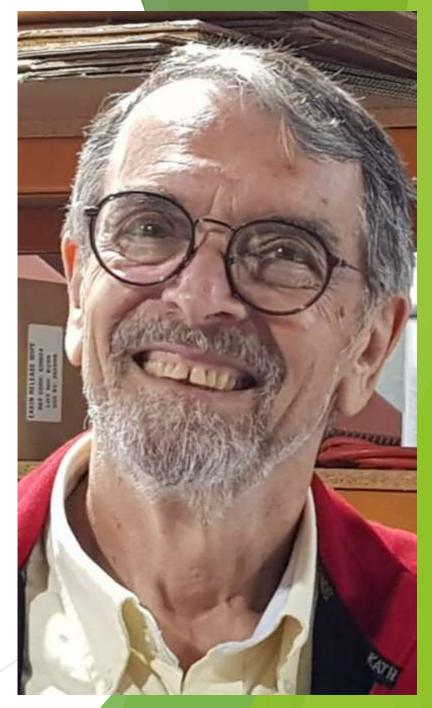
- What happens when you over order?
- Can cause a shortage and adversely affect all members.
- It also leads to wastage and places unnecessary burden on the Stoma Appliance Scheme.
- Stock piling can leave you with sub optimal adhesion of the pouch as they do lose their adhesiveness over a period.
- Always try and keep your supplies in a cool area, again for protection of adhesion.















Alen





- We are looking for volunteers to fill a variety of roles.
- Interested?

https://www.nswstoma.org.au/volunteers/







Incipeon





Australian Government

Department of Health

Stoma Appliance Scheme

Operational Guidelines



Stoma Appliance Scheme

Operational Guidelines



July 2018

-1-

- peration of the DAD be alive to submit electronic clarms to DHD sia ust starrs is required by DHS, and meet all payment integrity requirements under the TAU
- 4. Membership to the SAS

4.1 Elipibility Resolvaments

- 4.1.1 General Regurancers To access stores related products under the GAZ, a person must have a temperatry or permanent attituted have
 - otherwise) which facilitates the removal of a gastronteentral mait where the person does not he or intachine huncheses, and be an eligible person within the meaning of the A eligible person means an Australian resident or an
- A person must realize in Australia in order to receive elerite re Products will not be sugaried under the Estimate if a period of Inversept - see 8.6.5
- To confirm aligibility, a partian must have one of the to Appliance Suberne Application Fairs. (D-S Fore FE040) as press of anything
- a salid Medicare to Department of Velarami, Afford a salid Australian Reciprocal Vedicare Card numb a soundy that has eigned a Reciprocal Health Cars a wild papapert number if the person is a resident Republic of ineland
- The application form must contain identifying relials scattioner insiding their states with the and reportation
- 4.1.2 Aurent to the 3A3 arms Received Healthurse Agreece Visitors who are eligible to receive benefits under a Rec (RHCR) can access storig related products under the SJ Australia by whee of subsection 7(2) of the Health Issues in terms of picture to Australia arts are evaluate to receivs in legislative tracis for these persons to be excluded it Programs subscheel under Section 64 of the Matlanui He

for the program specifically state the exclusion). Therefor RPCAs should be forecared by the SAS

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8.5 Holder base at Health (Department): Department of 8.1.6 Store Control attens (ACSA) & Siema Associations 5.5.9 Northik Island Ostamates 5.5.9 Members working in remote boottons

2 Products

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Interest

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Stema Association Presidentità Each store a suscitation will provide to DHG a fait of persons as

Evidence that the person meets the alightity requirements SAS by completing DHS form PB049 - Storts Applia

Any other statistical data to be arcled to the Department

These details are maintained on the colony data base. Chang are advised monthly to DHS when forwarding claims for piece

should consist of a satificate from a regulated health practition

Dona associations are sufficient to topic storing related members of the SAS proproduction of an entitienent care. Eligi

resule to Australia in order to receive stance related products on

The Stone Appliance Scheme Access Fee is a national uniform service

the Department is consultation with ACDA, and shall be popular to the the member valually obtains their stors averaged products. The fee shall Associations shall make process for the fee to be paid by metalment

Doma Associations may charge an additional membership fee at disurction; this fee is for samples provided that is not isovered by the 1 Access Fee. The additional fee must not be induced in the Doma A

Fee which is set by the Department. Disms Associations are require

the Additional Membership Fee is separate to the Stoma Appliance Soft

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stams association in writing to have the additional fee exceed

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SAIL complete with:

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Matinate conduct

4.2 Stoma Appliance Scheme Access Fee

4.3 Stone Association Service Fee

Tractates

- 0.1.10 Members mainteigned 1. Taxes 7.1 Securimenters of all Apendiate Manager
- 7.2 Parment of Accounts 7.3 Prising Arrangements 8. Detà Claims Processing and Payment
- 8.1 Preparation of a claim for payment 8.2 Submission of an Oatomy Claim 8.5 Pageward of an Optomy Claim
- 8.4 Receipt of Products 35 Auto
- B. Forms **9.1 Dioma Appliance Ochame Application Porm** 9.2 Mentionhip Entitement Card Form 9.9 Supply of Pharmaceutical Elements / Storna Appliances Form 0.4 Clams for Planners Pharmaceutral Benefits / Applance Plans
- 9.5 Application for Additional Storms Supplies Form 2.5.1 Rannan Dunie \$32 Registement Autosta \$43 Canad Institution
- 9.5.4 Passen for Increased Depty
- 9.6 Automation forms for imations Kits. Temps To Catleters, A.
- 4.4 Membership to ACSA All stome esotetations must be a member of ACGA. Stome as problems in telepion to the 143 must hot refer the mater to AC
- ration of the storna association as to adiather However, problems relating to the processing and payment of da to DHS unless they are of a general todues in which case they 5. Reporting requirements for Stoma Association:

STACSA. Ensure associations are remained to notacity ACEA with

- Monthly view membership numbers and optical details. Annual membership numbers and statistical details. Dataits of members accessing the SAS
- Yearly ficancial statements, and
- Any other information related to the storks associators SAS 1.2-049

ACSA cannot resolve the matter they will seek perceptance from

- It is conjustent that any sharing which may affect the day to day polyeous procedures, in particular any atlanges to access sufferned persons, mailing activities and location of premises, be writing and in some cases up enight to DHS. This will prevent give of payments to store a lease shake
- Elema associations should provide to DHS details relating to ch members joining, manufer of existing members to other stories asso members and details of those members why have had a revenue.
- applances, or any deceased. Some associations should all information related to their SAS related activities as requested. 6.3 Deletrower
- Any internation or state which the Department requests from AD need to be provided to a timely waymer.

6. Supply of products

- 6.1 The SAS Schedule The Schedule is a list of storug velated produits that are date to be Echecials consists information on each product, such as a to product Loose, pack cae, macmuni local and manufacture cole that suppliers can sharpe for a product on the SAS. If is stores maximum price for an item. DHS should be informed of this when
- 6.2 Updates to the SAS Schedule. Stoma associations and key stakeholder groups receive from the upolars which contains the latest westors of the activities and the related products that have been deleted, which werein or an ex-products from the schedule.

6.3 Dual or multiple atomas

- The following procedures have been implemented for people who require applicance sponse version of products and processing berry same the first number from the operational numbers, alocal DHS for members with a ungle stores.
 - A second group of entitiement cards available to each tembels who have dual or multiple stomas inumeration These cards are to its locued by the atoms essectation to

. 8.

1. Overview

The outpose of this stockment is to obsorbe a practical inference such The purpose of this bocument is to provide a production reference purpose practice any procedures that must be followed when providing to membras under the Australian Convertment's solitotised Dismo Applies These guidelines identify the row and functions that the Department of Devices (DAG) and the Australian Council of Sports Metacologies (AC administration and management of the DAT.

This decement also provides atoms associations with purlance reparrequirements for supply of storia related products, reporting and f tenation and condition standards of premium which stores meaning reference public to the range of forms used under the 245 is also take 1.1 Meanings

14	and some of the same section of the
ACSA	Australian Council of Donna Associations
Threas Association	Thema Association
Department.	Australian Scientinent - Department of Health
DHS	Australian Downwomant - Department of Human 3
Member Ostprtate	Eligible person who revenes products under the
TAT .	Doma Applance Scheree
2112	Storna Product Assessment Panel
TIW.	Storial Therapy Norse
00T	Franks and Sames, Tax

2. Roles of the Department of Health, Department (DHS), Australian Council of Stoma Association Associations:

2 f Department

The Australian Gevenment makes all policy decisions related to implement all oscillons by Gevenment. The Department also h Product Assessment Panel (SPAP) and approving new stores a also has compliance responsibility for the SAS program and faster 2.2 DHS - Medicere

DHI has requiredulty for managing the provising and payment support through the TAD, as well as reporting to the Department (lodged for payment by the minute storolation). DHI linear entropy payment remptly is maintained on statul of the Australian (2.3 ACSA

- subsequent stomas in a similar manner to the initial card isso A copy of the dust storno application form must be sent to DHS en
- reducte the membership mumber alcorated by the startup per-The member, when obtaining supplies, must use the number for the second for additional supplies, and Where the second stanta occurs workfinie after the first, a second where the second stanta occurs workfinie after the first, a second
- te submitted in DHS showing details of the impiral application at end marked "doal ploma"

6.4 Two month ordering cycle Storing adjaced and a storing to adopt a fact franch ordering cycle will be following restriction and process:

- 6.4.1 Networks and an entry spile will be available to members who The backmark undering spile will be available to members who
- six months or greater. The two-rooms straining carls may be during any permit when the stores related products they miler 642 Engelie for claiming purposes the storna association will react to play
- pertificant obtained and sent to Medicary' loss found at the tap appliance form (PROM) which is sent to DHS with every stam. tercorise that the claim is a face-month shall 6.5 Procedures for the supply of products to members.

- 8.5.1 Maximum quantity T is the responsibility of each starus association to ensure the a time requests of the storm inside products is provided to maximum takes unless there has been a softlease of autoesators guardise. However, the beganise the requesting autoesators there has been a softlease of autoesators must be signed by the members' health practitioner or 57%.
- 8.8.2 Ordering supplies within one sub-group lived on the schedule When supplies are inquired from within one sub-group foreid a produce. See interested for the scale purpose, the supplied and maximum limit for that type of product.
- 8.5.1 Otherho supplies from more than one group loted on the schedul When supplies are requested than two or youry different is substalle, but for which the product serve the tame purpose supplied from each group must be reduced accordingly (e.g. # equally have nee and-groups then the macenies quantity for ea reduced by 50%.
- 1.1.4 Monthly Suppolars If a member has not ordianed or has not been supplied under a or cycle they are not existing to and that supply of spans related pro-
- 43.81 Members are entited to have up to six months supply if marell requiring more than two months supply of products will need to of of insuel, such as documents.
- 83.8 <u>Tests Control</u> Individual stance associations church have a system in place so t of the store they need to replace and methods to predict when

18.

Department and/or DHS with open and transparent access to any ant all documentation and Department where the institution to the investment of total population takes on the SCO Tablecke when requested. Such a request with les in writing and will be for the purpose of maintaining the stame association's correlative with the requirements of the Operational Qualifiations and any terms association's correlative with the requirements of the Operational Qualifiations and any term requirements of the Department and CHG as communicated from time to this. Operation trainparent access may methe eleving documentation and records within the operating premises of the storie association

3. Associations

3.1 Premises and Supply of Products The previous of a atoma appopulation may be localed within a boundal complex or a private hubbles

- 3.1.1 Premites located in a hospital
 - Where a storts association operates within a tested complex these should not be only other loss with the tested other face first of a problemouth electronicity with the bouptait metical staff. Where a storts association operates with a nonpedic complex free whrequired to conform to the local causal requirements.

Thoma Associations must preselle suggites only to persons with a storna after discharge Rom celonic surgery, and not to in-palients of the hospital

Under his plotamateniae shauld hospital administrative or clerical shaft he employed to carry not the stay to day operatives of the storia association. These should not be any transmit but between the two organizations in particular the purchasing of above relation products or plannessed builts through the instant association. All shows include postulate set pharmaceutoals should be purchased from the supplem, or their agents, approved b the Department, averagit in ecologitolical unconstances counted for Department for authority)

A satisfactory working relationship shauld be arranged with the local hospital. If there is a 37M available in the hospital antangements for members to have access to this server should be made.

1.1.2 Pacify requirements The previous, where possible, should have adequate space for an effort, 4 shop front for members contact and storage news for stansa initial postatis. Topic should also be adequate space for a work area for the preparation of member's orders and for the singeth of others by melliourse etc.

3.2 Approver of new associations

The Dispartment and eavours to have storn associations established in peopraptic areas emilticomplement one shother. Stoma associations are generally not approved in areas where an Adapt is alterated

this occurs, the neurowing health practitionar or STN is required to provide separate simular patification which demonstrates this requirement. Separate clinical unification phould provide natalia of the basis for which additional produits are required, including detailed medical reasoning as to enjy additional supplies are necessary and the indicators for the member if trans supplies are not approved, inadequate citotol justification may result in a delay in processor () municipalit and may aliale the member memory product operation () meets and () and (

9.5.4 Brasset Schowsard Seals - Line of other as a Beausy Gold. A hearth practitione or DTA should only link other in the category of Reason for increased Dupply where the major is not should primed on the Simm. This should be only in acceptional sectors. proprietances where the member's studion is highly unusual and additional volumentaria where dantes the circumstances must be provided on the form. It should also be noted that the use of the celegory other will sates DHS and the Department is analyzing members who fail into these out-occus alsolutions are been appropriately members and otherware regarding members are been appropriately members. complete and up-to-date.

9.6 Authorization forms for intigation kills, tiwney tip catheters, are stoppers. and silicone adhesive spray (Australian Association of Stamal Therapy Mataze formi

- 5.5.1 <u>impairs the sense to calleders and socialization and socializations of yoestors with a alarsa requires special automatic to calleders and socializationer or 37%. These process.</u> shauld rish be dispersed to a member prior to the sighting of the duty completed and speed authorization form.
- 8.1.2 Since alternal later This photod requires a registerial levels photologies or 37% automation pror to intering. A separate strick justification is to be provided going relation of the revealigation of the condition and the basis on which the positivit is required.

billy of each stoma association to arears that we mare that the maximum 0 in The car 3. It is representably of each other association to sense to use the restrict the distance of the contrast state process is provided to restriction in a contribution of the contrast state to the contrast state of the

3.7 Stoma Appliance Scheme Dual entitlement card DHS form PB145

For Perse members who have more than one stoma and require additional stoma valual product, first out must be completed as per the Storia Appliance Scheme Enforcement and (PSDM). These certs are to be assued by the storia association to members for the second and subsequent storugs in the same matcher to the initial cand assue. Each card is senaity numbered, by DHS terfore learny bound to an association by the contracted supplier for DHS stationery.

- 14 -

nament resident states (regrant) must reside in the to be eligible for DHS benefits. eside overtexas and hold a current. Medicare to m Australia for more than neeled months (retu Man into account) they recall provide cleares Australia which proves they have relatived to leaster. Document or Socuments shaking they have veyword first from the co Further information regarding migrant alighting can be found on

2. Roles of the Department, DHS - Medicare, ASCA & Associations

2.2 Department of Health and Aged Care

Responsible for the SAS in making policy decisions and negotiating the listing price of stoma related products with suppliers. The Department also has responsibility for the SPAP (Stoma Product Assessment Panel).

2.3 Services Australia (through Medicare)

Responsible for the processing and payment of claims lodged for by Associations.

2.4 ACSA (Australian Council of Stoma Associations)

represents the interests of all 20 regional Associations across Australia.

2.5 Associations

Associations are not-for-profit, non-Government, self-help organisations which distribute stoma related (SAS) products and provide information, encouragement and emotional support to their members. Stoma associations are responsible for ensuring all orders and claims meet SAS requirements.

Stoma Associations administer the SAS

Annual Membership Fee

2.6 Stoma Appliance Scheme Participants (Ostomates)

Must be a member of an approved stoma association and should be familiar with the policies and procedures of their association with regard to ordering SAS supplies.

Participants are required to pay any costs not met by the scheme e.g. postage & handling fees

5.1 Stoma Appliance Scheme Access Fee -is payable to the Stoma Association where the member usually obtains their stoma-related products. **The fee is compulsory.**

5.2 Association Membership Fee Both Ostomy NSW & NSW Stoma charge a combined fee covering both the Access Fee and association membership. Both are paid annually and due on 30th June each year.

7. Supply of stoma-related products to members

7.1 The SAS Schedule

Lists all products, pack size, group classification, maximum issue quantities and any product subject to additional restrictions.

7.2 Supply Limits

7.2.1 Ordering supplies from more than one group listed on the schedule

When supplies are requested from two or more different sub-groups, but for which the products serve the same purpose, *the maximum supplied from each group must be reduced accordingly*.

7.2.2 Subsequent requests

If a member has not ordered under a monthly ordering cycle, they are not entitled to add that supply to subsequent orders.

7. Supply of stoma-related products to members

7.2.4 Maximum quantities

Products must be supplied within the limits described in the schedule. Additional Supplies

Clinical Reasons

Members Stomal Therapy Nurse (STN) or medical practitioner can complete a PB050 - Application for additional supplies - where a clinical need exists and is valid for up to six months.

Holidays

Members are entitled to have up to six months supply if travelling overseas - and if more than 2 months supply is required, you must supply proof of travel and complete a PB050 form.

List of stoma appliances

✤ 3897 items available (1/5/22) Allowance

- Group 1 one-piece closed60 or 90
- Group 2 one-piece drainable 30
- Group 3 one-piece urostomy 30, 40 or 60
- Group 4 two-piece baseplate 20 or 30
- Group 5 two-piece closed90
- Group 6 two-piece drainable 30 or 60
- Group 7 two-piece urostomy 60
- Group 8 alternative systems (stoppers, irrigation kits, catheters)
- Group 9 accessories (sprays, garments, wipes, tapes, frames, deodorants, seals...)
- Group 10 paediatric60
- Group 11 fistulae10 or 20

Stoma Appliance Scheme Schedule

https://www.health.gov.au/resources/apps-and-tools/stoma-appliance-scheme/schedule

🔍 Company Code	Q Brand Name	Q Group ID	Q SAS Code	○, Max Qty
001-06-040	3M Cavilon Durable	01a	3500F	1 per month
001-08-040	3M No Sting	01b	3502H	1 per year
001-10-040	Ainscorp Salts Adhesive Remover Spray	01c	3503J	2 per month
001-12-040	Ainscorp Salts Adhesive Remover Wipes	02a	3504K	2 per year
001-14-040	Ainscorp Salts Adjustable Ostomy Belt	02b	3506M	3 per month
001-16-040	Ainscorp Salts Aloe Rings	03a	3508P	3 per year

You can also download a spreadsheet. We recommend you consult with your stomal therapy nurse before changing your products. Your STN is best placed to advise on the most suitable products for you and your stoma.

How to read the schedule

Group ID	SAS Code	Company Code	Brand Name	Product Description	Pack Size	Maximum Qty Monthly (m) Annual (a)
01a	3582M	3192	Hollister Compact	opaque, cap, 100ml, 1mm, hyd	30	6 <mark>0</mark> m
01a	3582M	3193	Hollister Compact	opaque, cap, 100ml, 1mm, hyd	30	6 <mark>0m</mark>
01a	3582M	3194	Hollister Compact	opaque, cap, 100ml, 1mm, hyd	30	60 <mark>m</mark>
02a	3732K	46106	Coloplast Alterna Comfort	single carbon filter, opaque wi	30	30m
02a	3732K	46109	Coloplast Alterna Comfort	single carbon filter, opaque wi ⁻	30	30m
02a	3732K	46110	Coloplast Alterna Comfort	single carbon filter, opaque wi ⁻	30	30m
09d	3522J	37443	ConvaTec ConvaCare	adhesive remover wipes,	100	60m
09d	3542K	403100	Smith & Nephew Remove	adhesive remover wipes,	50	60m
09d	3554C	7760	Hollister Adapt	Universal remover wipes, no s	50	700a

Master Locksmith Access Key (MLAK)

The Master Locksmiths Access Key (MLAK) enables people with disabilities to gain 24/7 access to a network of public facilities.

The MLAK system has been fitted to elevators at railway stations, accessible toilets in Council municipalities and National Parks and in adaptive playground equipment (Liberty Swing - see below) across Australia.

People with a disability are able to purchase an MLAK master key.

People With a Stoma are Eligible!

Your Stoma Association can authorise the application for you. To get a MLAK key please download the application: <u>Application Form</u>

https://www.masterlocksmiths.com.au/content/MLAK%20ORDER%20FORM%20MLAK<mark>%202017-Final.pdf</mark>





To order a MLAK key for \$20 including GST, please fill in the following details, have it validated by a medical practitioner, a disability organisation, centre management or owner of an entity with an MLAK enabled facility and return to the Master Locksmiths Association by mail / email / fax.

Signature FAX INVOICE Number of MLAK Keys Fotal: The MLAA national supp Name on Card:	ordered @ \$20 each includ	D ing GST:	: 🗆 VISA 🗆 M	MASTERCARD
Signature TAX INVOICE Number of MLAK Keys Total: The MLAA national supp	port office only offers credit ca	D ing GST:	ate of Order:	MASTERCARD
Signature TAX INVOICE Number of MLAK Keys Total: The MLAA national supp Name on Card:	port office only offers credit ca	D ing GST:	ate of Order:	MASTERCARD
Signature FAX INVOICE Number of MLAK Keys Fotal:		D ling GST:	ate of Order: _	
Signature TAX INVOICE Number of MLAK Keys Total:		D ling GST:	ate of Order: _	
Signature	ordered @ \$20 each includ	D	ate of Order: _	
Signature	ordered @ \$20 each includ	D	ate of Order: _	
Signature		D	ate of Order: _	
Signature		1000	Its Departs to as 1	
		Organ	sation	
	de s and change facilities that u			e has a valid need to acces
ni ini				14 (4557 193)
 A copy of your Dis Or Complete the V 	ability Parking Permit	O A	copy of your Disa	bility Card
 A letter from a Do 	2001 			bility Organisation
Attachments (please		3		
Please include one of t	°.			
Email (for your receip	it)			
	State		Postcode	
Delivery address				
			Surname	
Name of applicant	First Name			
Name of applicant	First Name			

Please return this form to the National Support Office Master Locksmiths Association of Australasia – ABN 26 008 578 603 4a/34 Carrick Drive TULLAMARINE VIC 3043 national@masterlocksmiths.com.au Fax: +61 03 9338 6299



